

THE TRAVANCORE COCHIN CHEMICALS LIMITED
(A GOVERNMENT COMPANY)

Post Bag No. 4004 Udyogamandal P.O. 683 501 , Kochi, Kerala

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GSTIN : 32AAACT6207B1Z1

Applications are invited for Empanelment of Contractors for Civil Works from firms / individuals who are competent and experienced in undertaking jobs of various nature. The application forms can be downloaded from : www.tcckerala.com.

Corrigendum if any will be published in the above website.

Last date of submission : 03.01.2018 at 2 pm

Sd/-

Asst. General Manager (Materials)

NOTICE INVITING APPLICATION FOR EMPANELMENT OF CONTRACTORS FOR CIVIL WORKS

The Travancore cochin Chemicals LTD (TCCL) invites applications for empanelment of contractors from firms who are competent and experienced in undertaking jobs of various nature as given below.

1. Introduction

The Travancore-Cochin Chemicals Limited (TCCL) is a major State Public Sector Company established in 1951 and is engaged in the manufacture of basic chemicals such as Caustic Soda, Chlorine, Hydrochloric Acid and Sodium Hypochlorite. TCCL has the distinction of being the country's pioneer producer of rayon grade Caustic Soda. Over the years the company has implemented several stages of expansion employing Energy efficient and Environment friendly state-of-the art technologies. The office of TCCL is situated at Eloor, Udyogamandal TCCL has 24 hr. running Plant set up at Udyogamandal Water Treatment Plant & other facilities and residential facilities at Pathalam and near KSIE Container Freight Station.

1.1 SCOPE OF THE WORK (Routine civil jobs):

1. Construction of new building/alterations/facilities including foundations, superstructures of RCC or steel.
2. Roof maintenance jobs, including replacing roofing sheets, purlins, rafters, changing roofing bolts, fabrication work/ dismantling steel structure at height etc..
3. Roof painting works including structural paintings using chlorinated rubber paint, painting roof trusses of existing Plant/ godown etc.
4. Thermal insulation works for equipments/ pipe lines of various sizes at Plant floors. Including cold insulation to equipments/ pipe lines using thermocole sections of T.F. quality. Hot insulation works to equipments/ pipe lines at CCF Plant etc.
5. Chemical resistant lining works using Acid/alkali resistant materials like Acid Resistant Tile/ epoxy screening etc., to Plant floors, storage area etc.
6. Structural repair works to columns, slabs, beams etc., of Plant buildings / residential buildings by patch plastering, encasing etc., as per standard practices.
7. Anti-corrosive paint protection works to civil structures using Chlorinated Rubber paint/ bitumen paint etc.
8. De-sludging activities to our effluent storage area by using mechanical equipments.
9. Demolishing structures.
10. Guniting works to damaged civil structures like godowns, pipe racks etc.
11. Earth excavation/filling works.
12. Painting works etc including building in Colony and WTP.

1.2 ELIGIBILITY CRITERIA:

Prospective contractors will be required to fulfill the following criteria for participating in the empanelment process.

a) The applicant shall be registered with TCCL/PWD/Local Body/Government/Semi-Govt. Organizations/Financial Institutions/Banks etc. However, other suppliers / contractors may also be considered based on their experience/ expertise for Category D of the work mentioned below.

b) The applicant should have Permanent Account No., and GST No.

c) **Minimum value of each completed work (qualifying):**

Experience of having successfully completed similar works during last 5 years ending last day of month previous to the one in which the applications are invited should have minimum value as per the following table:

| Category | Amount of work for category | Minimum value of each completed work during last 5 years (in Rupees) | | |
|----------|-----------------------------|--|--------------------|--------------------|
| | | For 3 Nos. of work | For 2 Nos. of work | For 1 Nos. of work |
| A | Up to Rs. 20,00,000/- | Rs. 4,00,000 | Rs. 5,00,000 | Rs. 10,00,000 |
| B | Up to Rs. 10,00,000/- | Rs. 2,00,000 | Rs. 2,50,000 | Rs. 4,00,000 |
| C | Up to Rs. 5,00,000/- | Rs. 80,000 | Rs. 1,00,000 | Rs. 1,50,000 |
| D | Up to Rs. 1,00,000/- | Rs. 20,000 | Rs. 25,000 | Rs. 40,000 |

d) Average yearly Turnover during the last three financial years ending 31st March 2016, duly certified by a Chartered Accountant as per the following table:

| Category | Avg. Yearly turnover during the last 3 financial years (year ending 31 st March) (in Rupees) |
|----------|---|
| A | 7.5 Lakh |
| B | 2.5 Lakh |
| C | 1 Lakh |
| D | Exempted |

1.3 ISSUE OF APPLICATION FORM:

- a). The application form for empanelment shall be downloaded from the TCC website www.tcckerala.com/The Demand Draft of Rs. 500/- drawn in favour of The Travancore Cochin Chemicals Ltd ,Udyogamandal Payable At Aluva / Ernakulam/ Udyogamandal from a nationalized bank / copy of cash receipt from TCCL towards the cost of application form should be enclosed along with the submission.
- b). Those who are interested to participate in e-tendering afresh shall be considered for empanelment if they fulfill the criteria as per the clause 1.2 and shall get registered as per the clause 1.3.a

1.4 SUBMISSION OF APPLICATION:

The completed empanelment application with document shall be submitted to the Asst General Manager Materials , TCC LTD, Udyogamandal.P.O. 683501 before 03.01.2018 at 2 pm.

TCCL reserves the right to accept the offer in full or in parts or reject summarily or partly without assigning any reason(s) thereof.

2.0 TERMS AND CONDITIONS

- 2.1 Application form for empanelment shall be submitted in a sealed envelope super scribing thereon '**Application for Empanelment as Civil Contractors**'.
- 2.2 The application shall be submitted strictly in the prescribed format along with supporting documents.
- 2.3 The application shall be signed by the authorized person/s on behalf of the applicant organization.
- 2.4 If the space in the application is insufficient for furnishing full details, the applicant may give the details on a separate sheet.
- 2.5 Application containing false and / or incomplete information is liable for rejection.
- 2.6 If any information or details furnished by applicants are found to be false at any time in future, the empanelment of such applicant will be cancelled immediately.
- 2.7 The applicant should sign each page of the application.
- 2.8 Overwriting should be avoided. Correction, if any, should be duly authenticated with signature.

- 2.9 TCCL may approach / visit the contractor's clients to verify contractor's general reputation / competence.
- 2.10 Documentary proof with respect to the details furnished in the application form regarding eligibility criteria shall be furnished along with the application form. With regard to the completed work / work in hand, copies of the work order shall be submitted.
- 2.11 Decision of TCCL in selection of contractors will be final and binding and no further correspondence will be entertained. Contractors empaneled will be informed by post/email.
- 2.12 The enlistment of a contractor at TCCL shall only entitle him to be considered for issue of tender paper. It shall not confer any right on him either to be necessarily issued the tender papers or for award of work.
- 2.13 Generally, the routine works at TCCL will be awarded by inviting competitive quotations / tenders through normal tender/e-tender, as limited or open tender based on value of the work.
- 2.14 TCCL reserves the right to call open tenders in which agencies not empaneled in this process but meeting the qualification criteria for the tender can participate. For such tenders, the Empaneled contractors under this process meeting the stipulated criteria of tender can also participate.
- 2.15 The empanelment shall be valid for a minimum period of 4 years. The empaneled contractors shall have to register with etender.kerala.gov.in to participate in e-tenders.
- 2.16 The empaneled firm is required to keep updated TCCL about the change of address, change of the Management etc. from time to time.
- 2.17 The applicant should ensure that the application is delivered at the given address within prescribed date and time as mentioned in the advertisement.
- 2.18 TCCL may remove the name of the firms from the empaneled list if the contracting firm,
 Has, on more than one occasion failed to execute a contract or has executed it unsatisfactorily or
 is proved to be responsible for construction defects in two or more works; or
 persistently violates any important conditions of the contract; or
 does not start the work after the same is awarded to him on two occasions.
- 2.19. If any clarification is required in this regard, please contact Dy. General Manager (Engineering) or The Chief Engineer Civil TCCL.

3.0 APPLICATION FOR EMPANELMENT AS CONTRACTOR

| Sl No | Particulars | Details |
|-------|--|----------------------------|
| 1 | Name of the Contracting Firm | |
| 2 | Postal Address | |
| 3 | Contact Details Telephone, Email address | |
| 4 | Year of Establishment | |
| 5 | Nature of Company Proprietorship/Partnership/ Private Ltd. Etc. | |
| 6 | Name of the Director/Partners/Proprietor | To be filled in Annexure 1 |
| 7 | Registration with Authorities | To be filled in Annexure 2 |
| 8 | Name and Address of the Bankers | |
| 9 | List of major projects executed during the last 5 years by the applicant | To be filled in Annexure 3 |

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|-----------|---|---|
| 10 | List of major projects under execution by the applicant | To be filled in Annexure 4 |
| 11 | List of Key Personnel | To be filled in Annexure 5 |
| 12 | List of Major Equipment / Machinery Owned /in possession | To be filled in Annexure 6 |
| 13 | Audited Balance Sheet with profit & loss statement for last 3 years | |
| 14 | List out area of interest as per the scope of work (specify the serial number only) | |
| 15 | Declaration | As per proforma given in Annexure -7 (On Applicant's Letter head) |

Signature

Name

4. ANNEXURES

DETAILS OF DIRECTOR / PARTNER / PROPRIETOR (Annexure 1)

| Sr. No. | Name | Designation | Qualification | Key Experience |
|---------|------|-------------|---------------|----------------|
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DETAILS OF REGISTRATION (Annexure 2)

| Sr. No. | Name of Organization / Department | Registration No. | Date & year of Registration | Valid Up to |
|---------|---|------------------|-----------------------------|-------------|
| 1 | Registrar of Companies / Firms for Constitution | | | |
| 2 | Income Tax Department (Mention PAN No.) | | | |
| 3 | GST | | | |
| 4 | ESI & PF | | | |
| 5 | PWD | | | |
| 6 | Local Authority | | | |
| 7 | Others, if any | | | |
| 8 | Whether registered with TCCL | Yes/No | | |

PARTICULARS IN RESPECT OF WORK EXECUTED (Annexure 3)

| Sr. No. | Name of the work | Name & address of the Owner | Value of work executed | Stipulated time of Completion | Actual time of Completion | Month and Year of Completion |
|----------------|-------------------------|--|-------------------------------|--------------------------------------|----------------------------------|-------------------------------------|
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PARTICULARS IN RESPECT OF WORK IN HAND(Annexure4)

| Sr. No. | Name of the work | Name & Address of the Owner | Value of work | Stipulated time of Completion |
|----------------|-------------------------|--|----------------------|--------------------------------------|
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DETAILS OF KEY PERSONAL PERMANANTLY EMPLOYED (Annexure 5)

| Sr. No. | Name | Designation | Qualification | Experience |
|--------------------|-------------|--------------------|----------------------|-------------------|
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DETAILS OF EQUIPMENT / MACHINERY (Annexure 6)

| Sr. No. | Name of Equipment | Year of Manufacture | Quantity Available |
|--------------------|--------------------------|--------------------------------|---------------------------|
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FINANCIAL STATEMENT (Annexure 7)

| Sr. No. | Financial Year | Turnover of the Firm (in Rs.) | Profit / Loss (in Rs.) |
|--------------------|-----------------------|--|-------------------------------|
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DECLARATION (Annexure 8)

I / We (including all partners) certify that I / We have read and understood the instructions and the Terms & conditions mentioned in the application form and shall abide them.

I / We certify that the information given in the application is true to the best of my knowledge and belief.

I / We also understood that if any of the information is found wrong, I am / We are liable to be debarred.

I / We agree that the decision of the in selection of contractors will be final and binding to me / us.

I / We agree that I / We have no objection if enquiries are made to our clients to verify the facts submitted by us.

Signature

Name

LIST OF DOCUMENTS TO BE SUBMITTED

1. Duly filled Application form along with **Annexures - 1 to 7**
2. Details of Constitution of the firm and it's registration certificate
3. Statement in **Annexure - 7** shall be certified by a Chartered Accountant.
4. Copy of registration certificates in support of **Annexure - 2**
5. Demand draft of Rs. 500/- in favour of "The Travancore cochin Chemicals LTD ,Udyogamandal.
6. Copies of Work order, completion certificate etc. in support of **Annexure - 3 & 4**

ASSISTANT GENERAL MANAGER MATERIALS
FOR THE TRAVANCORE COCHIN CHEMICALS LTD